

Email: ipso@augusta.edu www.augusta.edu/diversity/ipso

## O-1 Processing Request

(SUMMERVILLE CAMPUS Positions)

This form should be completed by the Augusta University College that wishes to use the services of the International and Postdoctoral Services Office (IPSO) to hire a nonimmigrant specialty worker. After completing this form, please email it to <a href="IPSO@augusta.edu">IPSO@augusta.edu</a>. <a href="IPSO@augusta.edu">IPSO will begin processing only when forms are completed.</a>

### O Visa—Individuals of Extraordinary Ability

The O-1 visa category is reserved for individuals of "extraordinary ability" in the sciences, arts, or education. Augusta University will usually file O-1 visa petitions only for faculty and research scholars.

**WARNING:** This visa requires considerable effort on the part of the applicant/employee. This process cannot be taken lightly. It takes a typical applicant 1-2 months to gather the information required to meet the criteria. This is not an appropriate visa for postdoctoral fellows or others who are still junior in their field of study. Deciding whether an applicant/employee qualifies for the O visa is often difficult. When you submit this form, please schedule an appointment with the Director of IPSO by calling 1-0670.

### Characteristics of the O Visa:

- O-1 status may be valid for an initial period of three years and may be extended indefinitely in one-year increments.
- Dependants of the O-1 status holder are classified in O-3 status and are not eligible for employment.
- J-1 visa holders may be able to obtain O-1 status even if they are subject to the two-year home residency requirement. The requirement is not waived but postponed for the time the individual holds O-1 status.
- The employer is obligated to pay the cost of return fare home if the O-1 employee is terminated before the end of the authorized period of stay.

#### O Visa Eligibility Requirements:

An O-1 visa petition must demonstrate the applicant's "ability" through the eligibility requirements described below. To qualify as an individual of extraordinary ability there must be evidence of the applicant's having received a major internationally recognized award (Novel Prize) or at least three of the following:

- Receipt of lesser nationally or internationally recognized prizes or awards for excellence in the field
- Membership in associations in the field that require outstanding achievements of their members, as judged by recognized experts in the field
- Evidence of authorship of scholarly articles in the field, in professional journals or other major media
- Published material in professional or major trade publications or major media about applicant's work
- Evidence of participation on a panel, or individually, as the judge of the work of others in the field
- Evidence in the form of letters and affidavits from prominent colleagues who can confirm the applicant's original scientific or scholarly contributions of major significance to the field
- Evidence of employment in a critical or essential capacity for organizations and establishments that have a distinguished reputation
- Evidence of commanding a high salary or other compensation for services (This category does not usually apply to academic positions)

**Consultative Opinion** – An opinion must be obtained from an appropriate peer group, labor organization, or management organization in the area of the applicant's ability. If no such organization exists, a letter stating this must be submitted.

Please attach a copy of the prospective employee's C.V.

Senior Hiring Unit Administrator Initial \_\_\_\_\_



Email: ipso@augusta.edu www.augusta.edu/diversity/ipso

Name of applicant:Family	First Middle		
Requested start date for 0-1 Status:  (Minimum of four months from today's date)  I. Employment Information			
	Job Title:		
Minimum requirements for the position (should match HF	s):		
Has this position already been classified? Yes			
Immediate Supervisor 's Name:	email: phone:		
College Administrative Contact Name:	phone:		
Hours per week: Annual Salary:			
Location where applicant will be working (include room number):  # of employees position will supervise:  (medical, dental, etc.)?:  # of employees position require state license or other certification (medical, dental, etc.)?:    Comparison of the certification of the certification (medical, dental, etc.)?			
II. Applicant Biographical Information			
Phone: Email:	Fax:		
Male Female Home Country	Currently in U.S.: yes no		
Current Employer: Current	nt Visa type: Current Status Expiration Date:		
ECFMG J-1 status? yes no Subj	ect to 212(e)? yes no		
This application is for: initial Augusta University C	O-1 petition or extend previous Augusta University petition		
Highest Degree Received:	Primary Field of study:		



Email: ipso@augusta.edu www.augusta.edu/diversity/ipso

The College will comply with the following regulations during the O-1 application process and during the employment of the above-named foreign national under the terms of O-1 status.

## PLEASE ACKNOWLEDGE YOUR UNDERSTANDING OF THE FOLLOWING EMPLOYER OBLIGATIONS OF THE 0-1 PROGRAM BY CHECKING THE BOXES AFTER READING AND INITIALLING BELOW

Applicant's return airfare to home country will be paid if he/she is dismissed prior to the end date of O-1 sponsorship.

International travel by the applicant during the application period may result in abandonment of the O-1 petition

The College is responsible for notifying IPSO immediately of any substantial changes in the O-1 status holder's employment (terms of employment, place of employment, transfer to another university college/department, significant changes in duties, salary changes, termination, resignation, etc.). **Federal regulations require that USCIS be notified** *prior* to any changes in employment taking place.

The College is responsible for the payment of all fees associated with the O-1 petition.

Senior	College	administrator	initial	



Email: ipso@augusta.edu www.augusta.edu/diversity/ipso

# DEEMED EXPORT CONTROLS STATEMENT (To be completed by Principal Investigator)

Research duties: Will the O-1 holder be involved in any research pr If yes and the research will be sponsored, in who including the federal government, please describe	ole or in part, by e	either the institution or an e	
Will the research results be taught, published or of Please note that USCIS now requires employers foreign nationals to certify that they have (1) rev International Traffic in Arms Regulations (ITAR), export control license is required to release any c If an export license is required to be obtained before not be exposed to covered technologies without file.	s filing Form I-129 iewed the Export and (2) have mad ontrolled technolo ore such release, ti	P for H, L, and O visa state Administration Regulations de a determination as to which you technical data to the he employer must attest that	s (EAR) and the hether or not an foreign national. ht the worker wil
As the Supervisor/PI, we need your expertise which the O-1 applicant will perform. If you "yes" to any of the following questions, pleas for further discussion/clarification.	have questions	about these regulations	or you answer
Will the O-1 applicant be provided access to a considered proprietary or confidential to the thi technical data with dissemination controls or other Yes No	rd party-owner? (	This includes U.S. govern	nment furnished
Will the O-1 applicant be provided access to equipapplications? Yes No	oment specifically of	designed or developed for r	military or space
FILING FEES (Checks made payable to the Department of O-1 Filing Fee (paid by Department) Premium Processing Fee (optional, but must be paid by Department) (reduces USCIS processing time to three weeks)		\$460.00 \$1225.00	
Signature of Dean / College financial administrator	Name	[	Date
Principal Investigator/Immediate Supervisor Signature	Name	[	Date